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Wedding ceremonies and Memorial services are as much acts of worship as a Sunday services and should be conducted accordingly.

The following policies shall apply to these events:

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- The chapel is available for weddings and other events from the Memorial Day weekend through the Labor Day weekend.
- Forms necessary for reservations are found on www.cucharachapel.org.
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 Uki pcvvtgu'ctg'tgs wktgf 'qp'vj g'\u00f6Rqnkelgu'I qxgtplpi 'vj g'Wug'qh'Ewej ctc'Ej crgr\u00f6'hqto 0
- Pq'f cvg'y knidg'eqpukt gtgf 'lkto 'wpvkritj g'lqto u'y kej 'cnit gs wguvgf 'kplqto cvkqp'j cxg'dggp'eqo r rgvgf 'cpf 'cnihggu'ctg'kp vj g'j cpf u'dh'tj g'Gxgpv'Eqqtf kpcvqt0

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- Fees must be paid in advance of the event, and within thirty days of receiving the information form. Checks should be made payable to CUCHARA CHAPEL.
- Fees charged will cover the cost of cleaning the chapel before and after the services, utilities, general chapel maintenance, and the work of the Event Coordinator
- The fee Schedule is \$150.00 for a wedding without a rehearsal or \$250.00 for a wedding with a rehearsal. For clergy fees, see the section entitled **QHelcpw0**
- All fees will be reimbursed in full in the event of the cancellation of the service if the Event Coordinator is notified a minimum of seventy-two [72] hours prior to the service time. Exceptions shall be made only in those instances of the incapacity of the bride or groom due to an accident or illness or death of an immediate family member.

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- Rehearsals: The time span of the rehearsal shall be **qpg** hour.
- Ceremony: The time span for the wedding ceremony will be **vj tgg** hours, which includes pre-service activities, such as decorating, practicing of service music, the ceremony itself, and post service pictures.
- The Event Coordinator, assigned by the Board, will be responsible for opening the chapel at the arranged times, and locking the Chapel upon completion.

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- The Chapel and its furnishings shall be treated with utmost respect at all times by all present.
- The Chapel's two brass candelabras, holding five candles each, may be used.
- All candles must be placed on the protective Lucite covering on the altar.
- All floral arrangements must be placed on the protective Lucite covering on the altar.
- No rice, confetti (including biodegradable), bubbles, or birdseed may be used/thrown inside or outside the Chapel.
- No pets are allowed in the Chapel.
- Chapel seating cannot be modified.
- The American flag and the Christian flag are permanent Chapel furnishings and may not be moved from the altar area.
- Podium seats are permanent Chapel furnishings and may not be moved from the altar area.

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- The Event Coordinator is "gkj gt"c"o go dgt "qh" y g"Ej cr gn"Dqctf "qt" y g"Dqctf)u"f guki pgg0
- The Event Coordinator will assist the wedding party and assure that the wedding party adheres to the policies set forth in this policy statement.

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 The Event Coordinator will be present during the duration of the rehearsal and the wedding, including pre-service and postservice activities.

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- Since the wedding ceremony or the memorial service is a service of Christian worship, the selection of music should be made with this in mind.
- The officiant presiding over the ceremony should approve the music selected.
- The organ and/or keyboard may be used, but not moved from location.
- The microphone sound system may be used but is not to be altered in volume or other sound controls. Wigt u'b ww'r t qxlf g'tj glt 'dy p'ir gengt 'tj wgo 'hqt 'EFu'Kr qf u'cpf 'O R5u

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- Since the wedding ceremony is a worship service, the person officiating should be an ordained or licensed clergy person. Only when an ordained or licensed clergy person is not available should a civil servant preside over the service.
- The chapel does not provide a clergy person. If the couple requests the services of a local minister from Cuchara and not a minister from their own church or community, the following fees shall apply:
 - a minimum honorarium of \$150.00 shall be mandatory (unless declined by the minister) for weddings where no rehearsal or other preparations are required;
 - a minimum honorarium of \$250.00 shall be mandatory (unless declined by the minister) for weddings where a rehearsal or premarital counseling services are requested in addition to the wedding ceremony. The Event Coordinator shall make the wedding party aware of these requirements.

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- The chapel has limited facilities. No water, restroom, or dressing area is available in the chapel. However, portable restroom facilities are located at the south end of the chapel property.
- The Cuchara Recreation Center may also be available for use and any interest should be communicated directly by the interested party to Cppcrgg' leng{B i o ckreqo, or see the "Cuchara Recreation Center website at< www.cuchara.us

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KJ CXG'TGCF'VJ G'&RQNÆKGUI QXGTPÆI 'VJ G'WUG'QH'EWEJ CTC'EJ CRGN&'CPF'I WCTCPVGG'EQO RNKCPEG Æ'GXGT['F GVCKNO'KHWTVJ GT'WPF GTUVCPF'VJ CV'C'XKQNCVKQP'QH'VJ GUG'RQNÆKGUECP'TGUWNV'Æ VGTO Æ'CVKOP'OH'VJ G'GXGPV'UEJ GF WNGF'CPF'HOTHGKVWTG'OH'CNN'HGGU)

Official Use only: YE	AR CHK A	AMOUNT:	CHK RECEIVED:	
	CUCHARA CHAPEL	– FACILITY I	RESERVATION FORM	
''Cuchara Chapel exis		opportunities for d f Christian service	ivine worship, Christian fellowship, and participation in .'' (Bylaws)	
EVENT:				
REHEARSAL	: DATE:			
	START TIME:(REHEARSAL IS LIMITED T		EASE BE ON TIME AND EFFICIENT)	
WEDDING:	DATE:			
	WEDDING TIME:(WEDDING TIME IS LIMITED	OPEN TO THREE HOURS	ING TIME:	
MEMORIAL:	PERSON MEMORIALIZED:			
DATE:	TIME:			
CONTACT PERSON:_			CELL #	
EMAIL:				
OTHER INFORMATI				
BRIDE:		GROOM:		
ADDRESS:		ADDRESS:		
CITY:		CITY:		
ST:ZIP:		ST:	ZIP:	
CELL:		CELL:	CELL:	
EMAIL:		EMAIL:		
PARENT NAMES:		PARENT NAMES:		
CELL:		CELL:		
EMAIL:		EMAIL:	EMAIL:	
NUMBER EXPECTED:	(Chapel seat	ts 100)		
USE OF ORGAN: YES[[] NO[]	USE OF PIA	NO KEYBOARD: YES[] NO[]	
USE OF 2 BRASS CAN	DELABRA: YES [] NO)[]		
PERSON WHO WILL O	OFFICIATE		·	

WORK PHONE: ____CELL PHONE: ____

PLEASE NOTE:

- No firm reservations will be made on the Chapel calendar until all fees are paid in full and all relevant information has been provided on this form. No exceptions will be made.
- All reservations will be made on a first-come, first-served basis.
- SEND THIS COMPLETED FORM AND CHECK (PAYABLE TO CUCHARA CHAPEL) TO: E{pf kY qti cp. RQ'Dqz'794,'Nc'Xgwc, CO 832770

She can be reached with questions at (719)-742-3497 or via email: cyndiworgan@icloud.com